

**University Faculty Senate
Undergraduate Academic Programs and Policies Committee
Wendy Gordon
184rd Fall Plenary at University at Albany
January 16-18, 2020**

Committee Charge

The Committee will provide advice and guidance to the Faculty Senate on matters relating to undergraduate programs and policies throughout the University. To these ends, the Committee may review such areas as existing and proposed curricula, standards for academic degrees, undergraduate academic assessment, teaching techniques and evaluation, special undergraduate programs, articulation among units of State University of New York and the various aspects of international education and development.

Committee Members 2019-20

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Summary of Committee Actions since Fall Plenary

- Met via Conference Call, December 18, 2019
- Readers' reports on "Building Individualized Course Outcome Models" received. Ron Sarner has begun revisions in response, to use Richie Lee as an editing eye. Completion expected mid-February.
- Curriculum Revision Support. Sub-committee decided to focus particularly on curriculum mapping, which is both a vital part of curriculum revision and the source of much stress and anxiety on campuses new to the process. CGLs and CAOs will be asked to share documents they use to train/support faculty in curriculum mapping, with an intent to circulate particularly useful documents more broadly.

- Program Proposal Support. Survey of CGLs/faculty resulted in fewer than 30 responses, with multiple responses from a few campuses. Responses were wildly various. Committee conclusion was that while there are many errors and delays, they are largely idiosyncratic and take individual attention to resolve. Suggestion was made that what might be most useful is having one identified person on each campus (faculty) to become a program proposal/revision expert and serve as a campus resource, particularly for faculty members.
 - a. Spring: Propose (resolve?) that each Campus Governance Body identify such a person
 - b. Next year: UGR Cmte and Provost's office sponsor a program to train these individuals.
- SUNY Online Webinar. Committee provided a link to SUY Blue presentation on SUNY Online. Webinar planning awaits discussion after that presentation is viewed.
- Other. Responses from campuses around curriculum mapping and program revision suggest that in some instances assessment of SLOs is happening at long intervals, which will disappoint Middle States
 - a. Possibly produce some general guidance on suggested campus responses to recent changes in Middle States
- UPDATE on plan to notify cross-registered students about varying withdrawal dates at different campuses: via Dan Knox, "We brought the idea to the design team (campus registrars, admissions, bursars, financial aid) and they thought it was worth pursuing. In the next version of the application, they are going to add withdrawal date elements to the campus-maintained information page that includes cost of attendance and other relevant information. From there, the information will be available and we should be able to develop a process that sends automated reminders to students as those dates approach. We would need some more discussion with campuses as to who would initiate the messaging (centrally via system or at the individual campus level)."